



Renewable Energy.  
Sustainable Development.

**JOB POSTING #ITD130**  
**POSITION: SYSTEMS ADMINISTRATOR**  
LONGUEUIL, QUÉBEC (CANADA)

## COMPANY PROFILE

Innergex Renewable Energy Inc. is a global player with an extensive and growing portfolio of assets in Canada, the United States, France, Chile and Iceland. The Company develops, owns, acquires and operates run-of-river hydroelectric facilities, wind farms, solar farms and geothermal plants exclusively producing renewable energy.

Sustainable development producing positive social, environmental and economic results guides our actions. We are not only proud of the work we do, but also of the way we do it. Our many accomplishments and continued successes are made possible by our outstanding team of employees.

Innergex, a publicly traded company, has offices in Longueuil, Vancouver, Lyon and San Diego.

The chosen candidate will be based at the company's head office located in Longueuil, steps away from the Longueuil-Université de Sherbrooke metro station.

## ROLE AND RESPONSIBILITIES

Reporting to the Manager – Information Technologies, the Systems Administrator will be responsible for ensuring the proper functioning of the company's IT systems.

**The main responsibilities are as follow:**

- Administer the systems in a Windows/Active Directory environment;
- Administer SQL databases;
- Install, configure and manage servers;
- Update and maintain the virtual and physical IT infrastructure for the company's various sites and offices;
- Manage various service requests and incidents while providing technical support;
- Actively participate to the implementation of best practices and the improvement of the environment to ensure its availability;
- Manage the Exchange server and the deployment of images and applications;
- Monitor, optimize and back up the company's data, and implement disaster recovery procedures;
- Analyze performance and security, and propose improvements;
- Monitor the servers and connected equipment on a daily basis;
- Ensure the documentation and standardization of the environments;
- Participate to various projects when required;
- Carry out any other related task.

## PROFILE

- Autonomous, proactive and solution-oriented;
- Strong customer service skills;
- Strong analytical and organizational skills;

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**HR@innnergex.com • www.innnergex.com**

Please note that only candidates selected for an interview will be contacted.  
The masculine is used in this publication without prejudice for the sake of conciseness.

- Excellent ability to communicate technical solutions in a user-friendly manner to people at all levels and show tact and diplomacy;
- Available to work evenings and week-ends occasionally and to provide on-call emergency support based on a rotation schedule in order to ensure 24/7 coverage of critical systems;
- Be available to travel about 10% of the time, mostly in Canada and the USA, but possibly in Europe and Latin America.

## PROFESSIONAL REQUIREMENTS

- College diploma or certification in network management or the equivalent;
- Microsoft Certification an asset;
- Minimum of 10 years of relevant experience;
- Solid knowledge of Active Directory and related services (GPO, DNS, DHCP, DFS, WSUS, WDS, MDT, KMS, etc.);
- Solid knowledge of PowerShell language;
- In-depth knowledge of Microsoft Exchange and Office365;
- Knowledge of a Cloud environment (Azure);
- In-depth knowledge of SAN storage, NASet Convergence;
- Experience with Windows Server 2008/2016;
- Experience with VMware Enterprise;
- Experience with managing SQL databases;
- Knowledge of Veeam back-up software and managing SharePoint, an asset;
- Proficiency in French and English, both spoken and written.
- Have a valid driver's license.