



Renewable Energy.  
Sustainable Development.

## JOB POSTING #SOL180

### POSITION: SITE MANAGER – OPERATIONS, SOLAR ENERGY ODESSA, TX [USA]

#### COMPANY PROFILE

Innergex Renewable Energy Inc. is a global player with an extensive and growing portfolio of assets in Canada, the United States, France, Chile and Iceland. The Company develops, owns, acquires and operates run-of-river hydroelectric facilities, wind farms, solar farms and geothermal plants exclusively producing renewable energy.

Sustainable development producing positive social, environmental and economic results guides our actions. We are not only proud of the work we do, but also of the way we do it. Our many accomplishments and continued successes are made possible by our outstanding team of employees.

Innergex, a publicly traded company, has offices in Longueuil, Vancouver, Lyon and San Diego.

The chosen candidate will be based at our Phoebe Solar Project located near Odessa TX.

#### ROLE AND RESPONSIBILITIES

Reporting to the Manager – Regional Operations, the Site Manager – Operations, Solar Energy will manage the day-to-day operations of the solar facility in collaboration with the O&M contractor. This position will be the main Owner point of contact for operations activity and the solar facility.

##### **The main responsibilities are as follow:**

- Manage the safe and reliable operation and maintenance of the facility in accordance with established contracts, operating plans and budgets;
- Manage the relation with the O&M staff and subcontractors who are performing operations and maintenance activities on site;
- Monitor SCADA for the solar farm and substation to ensure proper plant production and to make sure issues are being appropriately managed by the O&M contractor;
- Complete or assist with NERC compliance reports for Owner and liaise with the internal compliance manager as required;
- Complete weekly and monthly internal operations reporting and circulate in timely manner;
- Establish quality relationships with and manage commitments to all stakeholders including the O&M contractor, landowners, functional entities, qualified scheduling entities, local community, authorities and others as required;
- Ensure the facility is managed safely in accordance with established procedures;
- Carry out periodic safety inspections of the work being performed at the facility and escalate issues to the O&M contractor as required;
- Maintain database of faults and maintenance/performance and safety issues to ensure the O&M contractor is held accountable;
- Inform all appropriate internal departments of emerging faults and issues;
- Communicate short to medium term forecast costs and any change to the budgets to the appropriate internal departments;
- Review invoices and make sure that the costs charged to the project are correct;

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Please note that only candidates selected for an interview will be contacted.  
The masculine is used in this publication without prejudice for the sake of conciseness.

- Provide relief for site management or operational support to other sites as requested;
- Additional duties as required.

## PROFILE

- Strong problem-solving skills;
- Ability to be self-motivated and work with minimal supervision;
- Ability to multi-task in a complex and dynamic environment;
- Excellent team player with strong interpersonal skills;
- Excellent communication skills, both written and verbal;
- Ability to identify process improvements and efficiencies;
- Ability to carry out physical tasks, including lifting to approximately fifty (50) pounds, and to work outdoors in adverse weather conditions.

## PROFESSIONAL REQUIREMENTS

- Associate's Degree in operations or High School Diploma;
- 5 years of experience in a related role to demonstrate knowledge;
- Experience working with multiple stakeholders;
- Intermediate Microsoft Office skills, especially Excel;
- Basic electrical (low voltage) and switching (high voltage) knowledge and experience;
- Basic mechanical skills;
- Knowledge of First Aid and CPR an asset;
- Have a valid driver's license in good standing.